

PowerSchool Parent Portal

Power Announcement Notifications

This year PowerSchool will also be our NEW parent notification system; it's called "Power Announcement" and takes the place of 'One Call Now.'

You will now modify and update your own contact information from the PowerSchool Parent Portal located at the following address:

<http://oess.powerschool.com>

Follow these steps to select your options for mass communication notices:

1. Login to PowerSchool with the credentials you received at the beginning of the year.
2. Navigate to the Power Announcement section in the left menu (see below).

The screenshot shows the PowerSchool Parent Portal interface. On the left, a navigation menu is visible with a blue arrow pointing to the 'Power Announcement' option. The main content area is titled 'Messaging Preferences for Teststudent, Orange'. It features a 'Collapse All' and 'Expand All' button at the top. Below this is a section titled 'Preferences By Message Type' which contains a table with the following data:

Option	Choice
Contact me using Text Messaging.	<input checked="" type="checkbox"/>
Contact me using Email.	<input checked="" type="checkbox"/>
Contact me using Phone Calls.	<input checked="" type="checkbox"/>

The top section "Preferences by Message Type" is where you select the preferred methods of contact applicable to everyone (Text Messages, Email, or Phone Calls).

The next section "Preferences by Contact Field" is where you can update all contact information.

The screenshot shows the 'Preferences By Contact Field' section. It contains a table with the following data:

Field	Data	Option
Home Phone	<input type="text"/>	Send Phone Calls <input checked="" type="checkbox"/>
Mother's E-mail	<input type="text"/>	Send Emails <input checked="" type="checkbox"/>
Father's E-mail	<input type="text"/>	Send Emails <input checked="" type="checkbox"/>
Guardian 1's E-mail	<input type="text"/>	Send Emails <input type="checkbox"/>
Guardian 2's E-mail	<input type="text"/>	Send Emails <input type="checkbox"/>
Mother Cell Phone	<input type="text"/>	Send Phone Calls <input checked="" type="checkbox"/> Send Text <input checked="" type="checkbox"/>
Father Cell Phone	<input type="text"/>	Send Phone Calls <input type="checkbox"/> Send Text <input type="checkbox"/>
Guardian 1 Cell Phone	<input type="text"/>	Send Phone Calls <input type="checkbox"/> Send Text <input type="checkbox"/>
Guardian 2 Cell Phone	<input type="text"/>	Send Phone Calls <input type="checkbox"/> Send Text <input type="checkbox"/>

3. Add all of the contact information for the family or guardians you want contacted by the school regarding mass notifications such as school bulletins, cancellations, etc.

4. Choose how they will receive them. (In general, phone calls and texts are for cancellations, program reminders, etc. and email is for Friday blasts.)

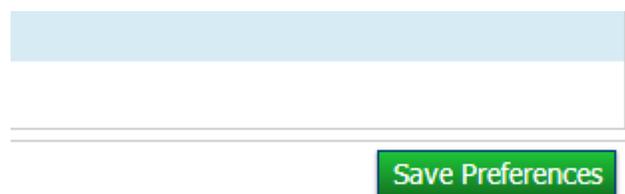
5. Click on an empty 'check-box' to turn it ON. A Check will appear. Click on a checked 'check box' to turn it OFF. The check will disappear.

6. For contacts you are listing ONLY in the event of a significant personal incident, turn OFF mass phone calls, texts, and emails. They will still receive EMERGENCY mass notifications.

7. Then in "Preferences by Message Category" select which kinds of notifications you want to receive and how you want them sent to you and your contacts for whom you have checked mass notifications.

Category	Message Types to Recieve
Emergency Notifications	Emergency Messages will be sent to all available contact methods
Student Bulletins	Text <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Voice <input checked="" type="checkbox"/>
Attendance Notifications	Text <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Voice <input checked="" type="checkbox"/>
School Cancellation Messages	Text <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Voice <input checked="" type="checkbox"/>
General Announcements	Text <input checked="" type="checkbox"/> Email <input checked="" type="checkbox"/> Voice <input checked="" type="checkbox"/>

Always remember to SAVE your preferences using the button in the bottom left-hand corner.



All emergency notifications (i.e. Code Red Lockdown) will be delivered to all phone numbers even if you opt out of all notifications. **Weather-related delays and cancellations are NOT emergencies.**