



Turkey Hill School PTO

2022/2023 Deposit Form

Please Circle Account: PTO Drama Club AV Club

Today's Date: _____ Event Date: _____

Activity: _____ PTO Committee: _____

Chairperson of Event: _____

Deposit Verified By: #1 _____ #2 _____

CASH

of \$100 bills: _____ Amount: \$ _____

of \$50 bills: _____ Amount: \$ _____

of \$20 bills: _____ Amount: \$ _____

of \$10 bills: _____ Amount: \$ _____

of \$5 bills: _____ Amount: \$ _____

of \$1 bills: _____ Amount: \$ _____

Amount of change: _____ Amount: \$ _____

SUB TOTAL CASH: _____

CHECKS*

SUB TOTAL CHECKS: \$ _____

of checks: _____

TOTAL DEPOSIT: \$ _____

*For checks, be sure to include an attached list of:
Payer name, check number and check amount in addition to the deposit form.

Once the above form has been completed and verified by two committee members, please secure your deposit in an envelope - including this form (and the list of your checks if applicable) - and deliver to Kristen in the Main Office.

Once delivered to Kristen Lyons, please notify the PTO Assistant Treasurer that there is a deposit waiting:

Leigh Clemens- leigha110@gmail.com