



**Unapproved Minutes  
Orange Board of Education  
November 16, 2020  
OBOE Conference Room - 2nd Floor  
7:00 PM**

***Attendance***

Present: Chairman Kraut, Mr. Ziman, Mrs. Browe,  
Mrs. Welander, Mr. Vitelli, Mrs. Hadlock, Ms. Riccio, Mr. Cap  
Mr. Flynn, Mr. Young

Absent: Ms. Riccio

Also present: Dr. Scarpetti, Dr. Russo, Ms. Koch, Mr. Gray

***Call to Order***

The regular meeting was called to order by Chairman Kraut at 7:17 p.m. The Pledge of Allegiance was then recited, a moment of silence followed the Pledge of Allegiance to honor our Veterans and then the BOE Mission Statement was read by Mrs. Welander.

***Public  
Participation***

There was no public participation.

***Correspondence***

Chairman Kraut shared a letter to the Board of Education from Nathan Saccente regarding snow days and a thank you note from the Lasto Family.

***Consent Agenda***

A motion was made by Mrs. Hadlock and seconded by Mr. Ziman to approve the minutes from the October 19, 2020 BOE meeting. The motion passed 7/0/2. Mr. Kraut, Mr. Ziman, Mrs. Browe, Mrs. Hadlock, Mrs. Welander, Mr. Cap, Mr. Vitelli voted aye, Mr. Flynn and Mr. Young abstained.

***Superintendent's  
Report***

Dr. Scarpetti began his report stating that no decision has been made regarding snow days at this moment and that it is still being investigated. He went on to say that the District is entering its 12th week of on site instruction and commended all those who are working hard to make this possible especially our teachers and families. Quarantining of classrooms was expected to happen but what we know is that the cohorting system is working along with the mitigating strategies that were set forth at the beginning of the school year. Dr. Scarpetti reviewed the hybrid and remote schedule planned for the week before and after Thanksgiving with a full return to on site instruction on December 7th. Dr. Scarpetti gave an update on the status of the Town of Orange now that it has entered the red zone within the State of Connecticut. He concluded his report with a personnel update stating the District's recent hires and listing current open positions.

***Business  
Administrator  
Report***

Ms. Koch opened her report with an update on the current budget. She states that everything is on track with no unusual expenditures. The auditors will be at the Board Office this week with the goal of wrapping up the 2019-2020 Audit by December 31st. The 2021-2022 budget process is way underway. All budget stakeholders are due to submit their budgets by December 1st. Ms. Koch wrapped her report up with a food services update. She stated that free lunches will be offered until the end of the school year.

***Curriculum  
Report***

Dr. Russo began her report with an update on the Professional Development Day that took place on Election Day, November 3rd. All teachers either selected or created a Social Emotional Learning goal, identified two reasons for their goal, outlined three action steps to achieve their identified goal and entered all information into our electronic evaluation platform. All teachers participated in the Social Emotional Learning course. The following day a District Faculty Meeting took place and report card information was reviewed. Updated Hybrid and Remote Plans, which were also shared with the Curriculum Subcommittee, were also discussed. Dr. Russo concluded her report by sharing that they continue to engage in embedded early reading success intervention training for Kindergarten Classroom Aides.

***Facilities  
Report***

Mr. Gray began his report with an overview on some of the extensive cleaning that was done on November 3rd when students were off from school. HVAC filter changes took place with the next change scheduled for the end of January/beginning of February. Mr. Gray acknowledged Don Foyer, Highway Crew Chief, for the repair that was done to the MLT playground driveway. He stated they are finalizing the Capital Planning submission that is due on November 23rd. He concluded his report with the mention that free lunches will be provided during the planned hybrid and remote learning sessions coming up before and after Thanksgiving. He asked that a call should be made to school by 9:00 AM if a family plans to pick up lunch for any school age child living in the household.

**BOARD  
BUSINESS**

1. Discussion - 2021-2022 OBOE Student Calendar: Chairman Kraut requested that Board Members take a thorough look at the proposed 2021-2022 Student Calendar. If they should have any questions please reach out to Dr. Scarpetti prior to the December meeting since a vote will be taken on it then.
2. First Read - CAFE's Title IX Policy 4000.1/5154.44: Chairman Kraut reminded Board Members to reach Mrs. Browe if they have any questions or comments on this policy prior to the December meeting in which a vote will be taken on this policy.
3. First Read - BOE Policy Soliciting Prices/Bidding Requirements Policy 3323: Chairman Kraut reminded Board Members to reach Mrs. Browe if they have any questions or comments on this policy prior to the December meeting in which a vote will be taken on this policy.
4. First Read - CAFE's Transportation Routes & Services Policy 3541.3: Chairman Kraut reminded Board Members to reach Mrs. Browe if they have any questions or comments on this policy prior to the December meeting in which a vote will be taken on this policy.

**STANDING  
COMMITTEES**

***Finance &  
Operations***  
*Ms. Riccio*

Mrs. Welander reported on behalf of Ms. Riccio who was not present for the meeting. She noted that there was not much to report other than what Ms. Koch shared in her update. Mrs. Welander did thank Ms. Koch for the training session she set up to review new Munis Reports the Board reviews each month.

***Personnel/Policy  
Transportation***  
*Mrs. Browe*

Mrs. Browe gave a brief overview of each of the first read policies listed under Board Business and the background on why they needed to be reviewed and updated. Mr. Gray provided further details on the Title IX policy. She stated that the next Personnel/Policy/Transportation Committee meeting will take place on November 30th.

***Building &  
Grounds / Safety  
& Security***  
*Mr. Flynn*

Mr. Flynn provided details and highlights from the last Building & Grounds meeting that took place at Turkey Hill School on November 9th. He gave a heartfelt thank you to all the Administrators, Teachers and Staff for their dedication and hardwork to make our schools as safe as they could possibly be during this pandemic for all students. The meeting next month will focus more on Safety & Security.

***Curriculum /  
Instruction /  
Technology***  
*Mr. Ziman*

Mr. Ziman presented a thoughtful Curriculum Report. He spoke about the District's focus on Social Emotional Learning as well the Teacher Evaluation process. He stated that the District is well prepared for distance learning but the staff is committed to look for ways to fine tune it.

***ACES***

Chairman Kraut reported on behalf of Mrs. Riccio. He stated that ACES is still collecting for their clothing drive and if anyone has donations to offer, Ms. Riccio would be happy to coordinate picking them up and delivering them accordingly.

***Adjourn***

Mrs. Welander made a motion to adjourn at 8:00 pm. Mr. Ziman seconded the motion. All voted in favor.

Respectfully submitted,

*Mary Shaw*

Mary Shaw