

Finance Committee Meeting Minutes
December 16, 2019

In attendance: Susan Riccio, Mary Welander, Jeff Cap, Bill Kraut, Dr. Scarpetti, Dr. Russo, Christine Koch, Betty Hadlock

1. Call to order: 6:30pm
2. Public Participation: none
3. Review of Monthly Expenditures: This was a three pay period month. Routine expenditures included Professional Learning payments, curriculum materials for primary grade literacy, software licensing payments, and custodial supplies for winter situations. Christine Koch will look into maintenance expenditures.
4. Review of 2019 – 2020 Financials: All departments are within budget
5. Food Service Update: Lunch count continues to increase. There will be an Administrative Review in February of Food Service program.
6. Copy Machine lease: Our current lease expires in 2020. Matt Ullring will present information on three vendors and the possibility of purchasing some of the copiers at our January meeting.
7. Munis Update: Training continues. Targeted date for financial module to go live in April and payroll module should go live in July.
8. Audit Update: There are some minor adjustments to be made but certified results are expected by December 20.
9. Adjourn: 6:52pm

Respectfully submitted
Betty Hadlock