

To: Pat O'Sullivan – Town Clerk  
From: Mary Shaw - OBOE  
Date: 7/24/20

Orange Board of Education  
Policy/Personnel/Transportation Subcommittee Meeting  
Thursday July 16, 2020

In Attendance: Kim Browe, Susan Riccio, Betty Hadlock, Ken Ziman, Christian Young, Mary Welander, Mary Shaw, Mike Gray, Vince Scarpetti, Matthew Ullring

Absent: none

Note: technical difficulties presented during meeting due to a combination of in-person and remote participation.

1. Meeting called to order at 2:13 pm by Ms. Browe
2. Public Participation: none
3. Policy 5141– Face Masks/Coverings discussed for clarifications and formatting. Specifications regarding limited exceptions to mandatory mask wearing, daily mask breaks, outdoor space usage, hand hygiene, and mask wearing relating to extended physical distancing and teacher instruction discussed. Ms. Shaw made edits and adaptations during discussion. Sent to full Board as a First Read.
4. District is prepared to provide masks for students and teachers/staff on buses and in the schoolhouse if replacement masks are needed (if lost/forgotten/contaminated).
5. Transportation preparation discussed. Mr. Gray shared that he is in contact with the owner/operator representative of local bus companies and will be meeting with him soon. Mr. Gray will also be meeting with BOWA transportation directors in the upcoming week (6/22). Protocol for safe student transportation on buses being expanded including loading/unloading procedures, cleaning/sanitizing. Mr. Ziman questioned whether monitors would be hired to ride buses to ensure proper mask usage by students. Mr. Ziman and Ms. Hadlock shared concern over that responsibility being added to the operator's task of safe driving. Dr. Scarpetti and Mr. Gray responded that a decision regarding monitors had not been decided yet.
6. Number of families still planning on using bus services is down, but the district is still encouraging families to drive students to and from school if possible.
7. Personnel matters shared. Race Brook School currently has an open listing for Principal; hiring of new First Grade teacher at Race Brook School is being finalized. Special Education opening at Peck Place School. General openings for Before/After School programs, custodial staff, kitchen staff, and paraprofessionals across district.
8. Ms. Hadlock inquired if a survey had been sent to teachers asking if they felt safe coming back into their classrooms, and if so, what steps were being taken if they indicated they were not. Dr. Scarpetti responded that teachers had not been sent a survey and that it was the

responsibility of teachers to reach out individually to share any concerns on conditions. As of the time of the meeting Dr. Scarpetti said concerns shared by staff are being addressed, and that the district has not received any notice of any teachers not returning because of the current situation.

7. Dr. Scarpetti and Ms. Browe (Chair) thanked everyone for their time today and patience regarding technical issues.

8. Adjourn 4:08pm

Minutes respectfully submitted by Mary Welander