

**To: Pat O'Sullivan – Town Clerk**  
**From: Mary Shaw – OBOE**  
**Date: June 10, 2020**

**Curriculum/Instruction/Technology Subcommittee Meeting Minutes**  
**June 1, 2020**

Present: Vince Scarpetti, Eleanor Russo, Matt Ullring, Ken Ziman, Kim Browe, Betty Hadlock, and Charles Flynn.

1. Call to Order  
The meeting was called to order at 2:14 pm
2. Public Participation  
There was no public participation
3. Overview of Distance Learning Phases  
Dr. Russo described the phases of the District's distance learning approach. During Phase 1 (also week 1) the district provided supplemental learning to reinforce previously taught skills. During the second phase, week 2, students received differentiated, grade specific, learning opportunities and resources. Phase 3, the current phase, began at the end of March. This phase has involved the incremental use of technology, from basic tasks like the use of Google Classroom for assignment submission to more interactive platforms like live video conferencing. Teachers received ongoing professional development and technology support throughout all three phases.
4. Discussion of the Successes & Challenges of Distance Learning  
Obstacles included lack of access to programs and resources and lack of familiarity with the technology. The district provided Chromebooks and resources to students as well as training and technology support to teachers. In addition to school day hours, the training and support have also been provided during evening hours for teachers who find those times more convenient.
5. Discussion of Increasing Face to Face Video Conferencing  
Dr. Russo reported that every teacher in Orange is providing some face to face instruction and interaction with students. This interaction may involve activities like 1:1 instruction, morning meeting, or small group reading.
6. Discussion of Grading  
In line with the CSDE recommendations regarding grading, Orange teachers will provide parents with comments that address: student participation during distance learning;

individual student strengths; and future areas of focus related to the grade-level skills which were targeted for instruction during school closure.

7. Discussion of Anticipated Gaps

Teachers have reviewed the learning targets for reading, writing, and math at all grade levels for March through June to identify what has been taught and where there are instructional gaps. The district will be able to vertically align to ensure that missed targets are addressed at the next grade level, including those 6<sup>th</sup> graders moving on to Amity Middle School.

8. Parent Survey

Dr. Scarpetti, Dr. Russo, principals, and teachers have been open to ongoing feedback from parents and have used the information to identify and address challenges and to maximize successes. Additionally, a survey will be sent out to parents during the last week of school to encourage all parents to share their families' experiences with distance learning.

9. Adjourn

The meeting adjourned at 3:33pm.