

To: Pat O'Sullivan – Town Clerk
From: Mary Shaw – OBOE
Date: 6/1/20

Finance Subcommittee Meeting Monday May 18, 2020 Minutes

Meeting called to order at 6:34pm by Ms. Riccio

In Attendance: Bill Kraut, Susan Riccio, Jeff Cap, Ken Vitelli, Mary Welander, Vince Scarpetti, Christine Koch, Tricia Lasko (Director of 21st Century)

Absent: none

2. Public Participation: none

3. Expenditures

Business Manager Christine Koch reviewed expenditures items of note:

- Expenditures progressing as expected
- Parents received refunds for both field trip expenses and 21st Century fees
- Recent negotiations resulted in a savings for transportation costs
- Increase in technology costs due to the timely pre-buying of extra devices for students to use

4. Financials

- Business Manager notes that the Board is well within budget and expects to end under budget with outstanding funds transferred to the non-lapsing account which will partially offset requested budget cuts
- Some accounts will see some savings due to the closure of school buildings
- Cafeteria costs will be increasing due to a loss of food sales to offset costs

5. Food Service Update

- Meals continue to be provided at the Amity Middle School Orange and Amity High School

6. MUNIS Update

- The goal 'live date' for MUNIS has been moved to July 1st to streamline the current fiscal year audit and expense tracking. All systems are ready and The Business Manager does not anticipate any issues moving forward.

7. 21st Century Update

Director of 21st Century Tricia Lasko provided an update

- Director shared that due to COVID-19 the program would operate at a loss this year, but that all costs would be covered by 21st Century retained funds and would not impact OBOE budget in any way
- Noted the early reimbursement to all families participating in 21st Century at time of school closure
- Reviewed Long Range Plans previously in place for improvements in value and accessibility to playgrounds with “poured in place” ground cover with costs being covered by a donation from 21st Century Program.

8. Adjourn 6:48pm