

**To: Patrick O'Sullivan - Town Clerk**

**From: Mary Shaw - OBOE**

**Date: November 13, 2020**



## **OBOE Building and Ground Committee Meeting Minutes**

### **Turkey Hill School**

**11/9/2020**

**5:00 PM**

The meeting was called to order by Chairman Flynn at 5:00 p.m.

Present: Chairman Kraut, Sub Committee Chairman Mr. Flynn, Mr. Young, Mr. Cap, Mr. Vitelli, Dr. Scarpetti, Mr. Gray

Public Participation - None

Mr. Gray reviewed highlights of recent activity within the buildings including leveraging Election Day to clean floors, hallways, bathrooms, and desks with auto-scrubbers.

In addition, several contractors performed maintenance and addressed issues with ventilation and environmental systems including upgrading ventilation filters to 2 inch (now on a 3 month cadence), open air-handler in the MLT office, assessment of air handler above MLT gym, MLT pavement and other items addressed in the monthly BOE report. Mr. Gray informed the committee that the THS loading dock bids will be on the next BOS agenda. Dr. Scarpetti and Mr. Gray will attend the meeting.

Discussion between Mr. Flynn and Mr. Kraut took place on the list of capital needs to be addressed at the BOS meeting, a path forward which depends on approval and alternate path of funding including consideration in OBOE budget planning process.

Discussion continued around the need for AC to be added to remaining school buildings. Included the importance of ventilation and temperature regulation considering the possibility that masks may continue to be required. Mr. Kraut expanded the idea, suggesting that air/ventilation is important independent of COVID as contributing to children and teacher health.

Mr. Flynn addressed aging furniture and commented that the accumulation of aged furniture would best be addressed on a schedule vs. allowing all furniture to depreciate to the point of replacement at one time.

Team reviewed the revised draft of The Capital Improvement Plan. List of capital items proposed as necessary for the next 5 years in school buildings.

Dr. Scarpetti & Mr. Kraut advised that some capital requests may be best addressed by a bond issue.

Returning to the topic of air conditioning, the committee members continued to discuss the benefits of air conditioning to the schools that included benefits not only for students and staff but for the entire community.

Mr. Gray discussed next steps in understanding the sizing and scope of adding a generator to support IT / servers, the Administrative/Board offices, and the Gymnasium area. Somewhere between 125 150K KW. was discussed and benchmarking other generator installations within town.

This would also enable use as an emergency or warming center in an emergency. Particularly at MLT with its proximity to Town Hall and the Fire Department.

Date for next meeting tentatively Dec 14th Mr. Flynn suggested focusing the next meeting on safety and security and suggested we invite Chief Gagne or DARE officers and the Fire Marshal.

Mr. Gray reported he is in the process of securing 60 new radios with charging bases for school personnel as well as adding additional badge readers to support the increased outdoor activity. In addition, he met with detective Bailey to discuss timing of upcoming lockdown drills modified such that students do not huddle together.

No tour of THS was required

Mr. Cap made a motion to adjourn at 5:51. Mr. Young seconded the motion. Meeting adjourned.