

To: Pat O'Sullivan  
From: Mary Shaw - OBOE  
Date: November 21, 2019

Finance Committee Meeting  
November 18, 2019  
Minutes

In attendance: Susan Riccio, Jeff Cap, Mary Welander, Betty Hadlock, Bill Kraut, Dr. Scarpetti, Dr. Russo, Tricia Lasto

1. Call to Order at 6:31pm
2. Public Participation – none
3. 21st Century Update – Mrs. Lasto told us about the overall increase in students in both before and after school programs. The CT Stem Academy is partnering with 21<sup>st</sup> Century programming for technology and robotics. Mrs. Lasto also shared detailed long-range plans.
4. Review of Monthly Expenditures – monthly expenditures are all in line; it was a light expense month; due to increased costs for services by OT and PT, might look into hiring personnel.
5. Financials Review 2019-2020 – question arose regarding cost of substitutes because of the reduced number of half days; is there another solution that would be cost effective?
6. Audit Update -- audit for state reporting is going on and going well – should be wrapped up shortly.
7. Food Service Update – lunch numbers are all positive and up from September; there will be 12 – 13 special days over the course of the year.
8. Munis Update – hands on training going on; working on computers and in the system; should meet all target deadlines for financial modules in April and payroll in July.
9. Adjourn at 6:58