

To: Patrick O'Sullivan – Town Clerk  
From: Mary Shaw – OBOE  
Date: 11.6.20



## **Finance Subcommittee Meeting Monday, October 19, 2020**

Meeting called to order at 6:31pm by Ms. Riccio

In Attendance: Bill Kraut, Susan Riccio, Ken Vitelli, Mary Welander, Vince Scarpetti, Christine Koch, Mike Gray, Jeff Cap

2. Public Participation: none

3. Expenditures

As of meeting, monthly expenditures going as expected. Business Manager Christine Koch reviewed expenditures items of note:

- Two pay period month, as well as a 2 solar payment month
- Bus monitor stipend paid for first two weeks of school covered by COVID transportation grant (CRF; COVID Relief Fund)
- Relief funds will be noted under 'Grants' starting next month
- CRF not applicable to increased substitute teacher costs at this time

4. Financials

- Nothing of note to report
- Line will be added for reporting income for preschool program and cafeteria
- Various CRF approved or still pending
- Grants will be noted at next months report
- Still waiting on FEMA funds
- ESSERF and CRF approved funds for academic usage shared with private schools within district
- Mr. Vitelli inquired about which grants come from state vs federal funds
- Audit still proceeding as planned and will be completed by year end (12/31/20)

5. Food Service Update

- Lunch counts continue to be down
- Hot lunch Friday is popular new offering, may expand hot lunch option to every day
- All meals continue to be delivered to classroom

- All meals being served at no cost. State providing funds for all students to have access to free meals; program extended through December 2020. Distance learners may also use program; please call the school to reserve lunch for pickup by 9am each day.

6. 21<sup>st</sup> Century Update

- Operating at deficit
- Attendance counts are low
- Extra slots being offered to families as of today (10/19/20) via letter home

8. Adjourn 6:48pm