

To: Pat O'Sullivan - Town Clerk
From: Mary Shaw - OBOE
Date: October 28, 2019

Orange Board of Education

Finance Sub-Committee Meeting Minutes

October 21, 2019

Present: Superintendent Vince Scarpetti, Bill Kraut; Christine Koch, Sue Riccio, Chantelle Bunnell, Jeff Cap, Betty Hadlock, Mary Welander and Betty Hadlock

1. The meeting was called to order at 6:30 pm
2. Public Participation

There was no public participation

3. Review of Monthly Expenditures:

Discussions of Expenditures/Highlights included the following: Professional Learning; and School supplies; Other discussion around Professional development fees and other bus fees; and Septic Services fees for the school were also discussed.

4. Review of 2019/2020 finances - Profit and loss things are going well with no issues. All budget is up to date
5. Budget review- requests went out to school to set up meetings for budget reviews for the upcoming Budget Workshops. Workshops will begin in January and February with the board.
6. Food service update - meal count numbers continue to go up. Administrative review coming up in February for food service last review was five years ago.
7. Munis update - training around accounts are occurring; they are doing testing before the roll out and things are getting imported. September and October training will focus on billing, accounts payable and a lot of data transfer. IT is working with town and BOE to move this forward. Payroll training is going forward as well- it goes live July 2020.
8. The meeting adjourned at 6:53 pm.