

**MINUTES**  
**ORANGE BOARD OF EDUCATION**  
**March 19, 2018**

Minutes approved at the April 23, 2018 BOE Meeting.

- Attendance*** Present: Vice-Chairman Cap, Ms. Riccio, Mr. Ziman, Mrs. Bunnell, Mrs. Browe, Mrs. Hadlock, Mr. Flynn, Mrs. Welander
- Absent: Chairman Kraut, Mr. Young, Mrs. Slowik
- The meeting was taped by OGAT
- Also present: Dr. Scarpetti, Ms. Sierakowski, Dr. Russo, Mrs. Patrick, Mr. Higgins, Mrs. Niu
- Call to Order*** The regular meeting was called to order by Vice-Chairman Cap at 7:09 p.m. The Pledge of Allegiance was recited and the Mission Statement was read by Mrs. Welander.
- Public Participation*** There was no public participation.
- Correspondence*** In their packets, Board Members received a resignation letter from Mrs. Kai Byrd, School Principal at Mary L. Tracy School. Mrs. Byrd will be resigning as of June 30, 2018.
- Consent Agenda*** A motion was made by Ms. Riccio and seconded by Mr. Ziman to approve the minutes from the February 12, 2018 BOE meeting. Unanimously approved.
- Presentation(s)*** Dr. Evelyn Russo, Director of Curriculum/Instruction & Personnel presented the Next Generation Accountability Report. Connecticut's Next Generation Accountability System is a broad set of 12 indicators that help tell the story of how well a school is preparing its students for success in college, careers and life. The system moves beyond test scores and graduation rates and instead provides a more holistic, multifactor perspective of district and school performance and incorporates student growth over time. Orange students are measured on four of the 12 indicators (due to their grade levels). Dr. Russo's PowerPoint presentation will be loaded on the district's website.
- Superintendent's Report*** Dr. Scarpetti began his report with a few thank you's - he thanked parents, community members, including our board members, for participating in Read Across America. Dr. Scarpetti also thanked Chief Gagne, the Orange Police Department, specifically Office Bailey, for doing such a wonderful job with the DARE graduations. Dr. Scarpetti ended by thanking Mr. Zeoli, the police commissioners and board members for attending the graduation ceremonies.

*Superintendent's  
Report (continued)*

Dr. Scarpetti recognized the Lions Club and Cub Scouts for including him in their events over the weekend. Dr. Scarpetti announced that the Lions Club Easter Egg Hunt would take place on Saturday, March 24th at High Plains Community Center.

Dr. Scarpetti thanked the Town Board of Finance for the opportunity to present the Orange BOE 2018-19 budget. Report cards will be available electronically on Tuesday, March 20th, this is two days behind the original scheduled date of March 16th. The extra days were added due to the recent school snow closings. Amity's Open House will take place on Thursday, March 22nd at 6:30 p.m. This is part of the transition from 6th to 7th grade. Professional learning will take place on Thursday, March 29th, school is not in session for students. Negotiations for maintenance/custodians and the cafeteria staff will begin shortly. The first group to begin will be the maintenance/custodians. School security/safety will be discussed in executive session. Dr. Scarpetti ended by recognizing the board members for all they do, March is board member appreciation month.

Ms. Sierakowski reported that the finance sub-committee met prior to the BOE meeting. All monthly expenditures and expenses were reviewed. The district is still operating within the approved budget for this fiscal year. The 2018-19 budget presentation has been loaded on the district's website. Important dates concerning the budget are: Board of Finance budget hearing on Thursday, April 26th at 7:30 p.m. in the HPCC cafeteria. Amity's referendum on Tuesday, May 8th at HPCC between the hours of 6:00 a.m. & 8:00 p.m. Special Board of Selectmen meeting & Annual Town meeting on Tuesday, May 15th at 7:00 p.m. at HPCC and the Town Referendum is scheduled for Wednesday, May 23rd from 12:00 p.m. - 8:00 p.m. Ms. Sierakowski reported that the security monitors will be participating in the professional learning on March 29th. CPR and first aid training along with reviewing school security with the Orange PD is on the agenda for the day.

Dr. Russo handed out part of the 2017-18 Professional Learning resources calendar to show the Board Members the professional learning that will take place on Thursday, March 29th. There will be two three hour sessions. The district curriculum teams (ELA & Math) have received a lot of professional learning and will be outlining what they need to do independently on that day, which gives their colleagues who haven't had as much professional learning on curriculum mapping an opportunity to do so.

Mrs. Slowik was absent.

***Board Business***

***Band Parent Survey  
Request - UConn  
Student***

The district received a request from UConn student Robin Patrick to survey band parents. Miss Patrick is working on her Master's degree and the survey would be part of her project. The Board Members received a copy of her email to her professor along with her project proposal. A motion was made/seconded by Ms. Riccio/Mrs. Browe to grant Miss Patrick's request. A few questions followed about whether or not the survey would be anonymous and whether or not the results would be shared with the Board. Unanimously approved.

*Second Reads -  
Employee Reference  
Checks - Policy  
4112.51/4215.51 &  
Student Data  
Protection & Privacy/  
Cloud Based Issues -  
Policy 3520.13*

Employee Reference Checks - Policy 4112.51/4212.51 and Student Data Protection & Privacy - Policy 3520.13 were presented as first reads at the February 12th BOE meeting. A motion was made/seconded by Mrs. Hadlock/Mr. Ziman to revise/ update policy 4112.51/4212.51 Employee Reference Checks. Unanimously approved. A motion was made/seconded by Ms. Riccio/Mrs. Hadlock to adopt policy 3520.13 Student Data Protection & Privacy. Unanimously approved.

*First Reads - Policy  
3542.22 Food Service  
Personnel Code of  
Conduct, Policy  
3542.41 - Professional  
Standards for Food  
Service Personnel,  
Policy 6171.2 -  
Preschool Special  
Education, Policy  
6173 - Homebound  
/Hospitalization  
Instruction, Policy  
5113 - Attendance/  
Excuse/Dismissal*

The Personnel/Policy/Transportation sub-committee met on March 5th to discuss the policies. The policies were shared with the full board on March 12th for review. Board members are asked to read through the policies and list as comments any changes they see necessary. There is no action require this evening since the policies are being presented as a first read. Board members were encouraged to reach out to Mrs. Browe or Dr. Scarpetti with any questions they may have. The policies will be presented at the April BOE meeting as second reads. Sub-Committee will also be meeting on March 26th to review the policies further.

*Discussion - Safety &  
Security \**

This agenda item will be discussed in Executive Session.

## **STANDING COMMITTEES**

*Finance & Operations  
Ms. Riccio*

Finance & Operations Sub-Committee met prior to tonight's BOE meeting and discussed the expenditures, profit & loss, line items are in order. Cafeteria numbers are up.

*Personnel/Policy  
Transportation - Mrs.  
Browe*

The sub-committee met on March 5th and plans to meet on March 26th. Five policies were presented as first reads at tonight's meeting. The committee will also discuss how to implement the healthy food celebration policy and which foods can be provided by the school cafeterias. Mrs. Browe thanked the sub-committee and board members for all the work they have been doing on policies.

*Building & Grounds /  
Safety & Security -  
Mr. Young*

Mr. Young was absent. Safety and security will be discussed in executive session.

*Curriculum /  
Instruction /  
Technology -  
Mr. Ziman*

Sub-Committee did not meet last month. A sub-committee meeting is scheduled for Monday, March 26th.

**21st Century Ad-Hoc - Ms. Riccio** Ad-Hoc Committee met on February 28th. The ad-hoc committee is planning to meet again soon to discuss budgeting and staffing. The 21st Century program purchased I pads for 21st Century usage. The program also purchased robots for LEGO League

**Long Range Ad-Hoc - Mrs. Hadlock** The Long Range Planning Ad-Hoc Sub-Committee has a meeting scheduled for Tuesday, March 20th. The discussion will include adjustments and additions to current plan.

**ACES Update** ACES met on March 8th. ACES' financial position continues to improve due to enrollment numbers increasing and other projects they are working on. ACES has made some adjustment to their special education billing procedures. Patrice McCarthy from CABA spoke about funding issues and a possible dentist requirement, which may force school districts to not only have a physician associated with the district but a dentist as well. CABA stated they were in the same position with unfunded mandates as many school districts. Tom Hennick, Public Education Officer for Freedom of Information spoke to the group about FOI. Tom is available for workshops should school districts be interested. ACES Gala for the ACES Foundation will take place on Thursday, March 22nd.

**Adjourn** Motion to adjourn into Executive Session was made by Mrs. Browe and seconded by Mr. Flynn. No discussion. Unanimous vote to adjourn into Executive Session at 8:04 p.m. Dr. Scarpetti, was invited into Executive Session.

**Executive Session** Orange BOE executive session called to order by Vice-Chairman Cap at 8:20 pm  
**Attendees:** Jeff Cap, Susan Riccio, Ken Ziman, Betty Hadlock, Kim Browe, Bill Kraut, Mary Welander, Charles Flynn, Chantelle Bunnell, Vince Scarpetti (absent Christian Young)

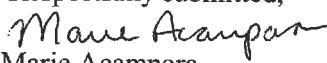
Discussion: Safety and Security Update by Bill Kraut

Motion to exit out of Executive Session by Susan Riccio, 2<sup>nd</sup> by Ken Ziman at 9:05pm

Motion to adjourn regular meeting by Susan Riccio, 2<sup>nd</sup> by Charles Flynn 9:06pm unanimous

Executive Session minutes respectfully submitted by Susan Riccio, Board Secretary

**INFORMATIONAL** – Next meeting – **Monday, April 23, 2018** at 7:00 p.m. in the Upstairs Conference Room located in the BOE Offices.

Respectfully submitted,  
  
Marie Acampora