

**MINUTES  
ORANGE BOARD OF EDUCATION  
January 16, 2018**

Minutes approved at the Monday, February 12, 2018 BOE meeting.

***Attendance***

Present: Chairman Kraut, Mr. Cap, Ms. Riccio, Mr. Young, Mr. Ziman, Mrs. Bunnell, Mrs. Browe, Mrs. Hadlock, Mr. Flynn, Mrs. Welander

Absent: ----

The meeting was taped by OGAT

Also present: Dr. Scarpetti, Ms. Sierakowski, Dr. Russo, Mr. Luzzi, Mrs. Ronnette James, PP Parent

***Call to Order***

The regular meeting was called to order by Chairman Kraut at 7:01 p.m. The Pledge of Allegiance was recited and the Mission Statement was read by Mrs. Hadlock.

***Public Participation***

There was no public participation.

***Correspondence***

None

***Consent Agenda***

A motion was made by Mrs. Hadlock and seconded by Mr. Flynn to approve the minutes from the December 18, 2017 BOE meeting. Unanimously approved.

***Presentation(s)***

None

***Superintendent's Report***

Dr. Scarpetti wished everyone at the meeting and at home a Happy New Year. Dr. Scarpetti thanked all those involved with the budget process, he invited the Board Members to email, call or stop by his office if they had any questions with what was presented and in order to prepare for the next budget workshop on January 31st. In February, Dr. Scarpetti and Dr. Russo will be attending the State's presentation of the Next Generation Accountability Report. The district's presentation will take place when the accountability reports are made available to districts. The Capital Planning Committee will meet on Thursday, January 18th at 7:00 p.m. at the Town Hall. All evening band recitals will be held at Peck Place school and will convene at 7:00 p.m. Peck's concert will be held on January 23rd, Race Brook's concert will be held on January 24th and Turkey Hill's concert will be held on January 25th. The district's Leadership Team will be attending Instructional Rounds on January 24th and January 25th. The 21st Century presentation will take place at the February 12th BOE meeting, it was previously reported that it would take place at tonight's meeting. Sub-Committees are scheduled to meet on Monday, January 29th, agendas to follow shortly.

***Superintendent's  
Report (continued)***

Ms. Sierakowski reported that last month's expenditures were reviewed at the Finance Sub-Committee meeting held prior to the BOE meeting. The biggest item was payroll because December was a three pay month. Our school district works within a fiscal year and a calendar year. Fiscal year is July - June for business operations and calendar year is January - December for payroll. Calendar year payroll reconciliation was completed over the holiday break. Reconciliation is necessary before the district can set-up and process the first pay in January. The higher teacher pension contribution to the state for all certified staff and the implementation of the new federal and state tax tables for withholding started in January. W2s will go out shortly. Ms. Sierakowski also encouraged any Board Members with budget questions to reach out for more information if needed. Ms. Sierakowski thanked Mr. Luzzi and his staff for the wonderful job they did removing the snow while dealing with the freezing temperatures.

Dr. Russo handed out part of the 2017-18 Professional Learning resources calendar to show the Board Members all of the professional learning that will take place in January. Some of the items include: follow-up with math curriculum work, providing process writing support for all teachers at Mary L. Tracy, completion of ELA curriculum map. On Friday, January 12th teachers participated in a professional learning focused on math proficiency scales and assessment items for item banks.

Mrs. Slowik was absent.

***Board Business***

***Update / Approval  
Final Plans &  
Specifications - TH  
ADA Project***

The Buildings & Grounds Sub-Committee met prior to the BOE meeting to discuss the Turkey Hill ADA projects. Mr. Young informed the Board Members that the monies allocated for these projects are from the Town as part of their bond project. Turkey Hill is the school that needs the most ADA improvements. All projects will be done when school is not in session. Final plans will be presented to the State. A motion was made/seconded by Mrs. Browe/Mrs. Bunnell to accept the updated educational specifications for the ADA project at Turkey Hill School. Unanimously approved.

A motion was made/seconded by Mrs. Browe/Mrs. Hadlock to accept the final plans, specifications and professional cost estimate for the ADA project at Turkey Hill School. Mr. Luzzi provided the Board with some additional information and a handout. Unanimously approved.

***Ratification - School  
Administrative  
Assistants &  
Paraprofessional  
Agreement \****

This agenda item will be discussed in Executive Session.

*Discussion - Hourly Salaries - Instructional Aides \** This agenda item will be discussed in Executive Session.

## ***STANDING COMMITTEES***

*Finance & Operations - Ms. Riccio* Finance & Operations Sub-Committee met prior to tonight's BOE meeting and discussed the expenditures, profit & loss, everything seems to be in order.. Cafeteria numbers are still rising. 21st Century will present at the February BOE meeting. There will be an 21st Century Ad-Hoc Sub-Committee meeting on January 29th.

*Personnel/Policy Transportation - Mrs. Browe* The sub-committee will meet on January 29th. Mrs. Browe will meet with Dr. Scarpetti to discuss the short-term plans for the committee.

*Building & Grounds / Safety & Security - Mr. Young* Sub-Committee met prior to BOE meeting to discuss the Turkey Hill ADA project. Added to the agenda was window decorations donated by the class of 2011 to Race Brook School. Prior decorations impacted visibility. Discussion followed; decorations will be made translucent. Subject to final approval by law enforcement. No sub-committee meeting needed on January 29th.

*Curriculum / Instruction / Technology - Mr. Ziman* Sub-Committee is planning to meet on January 29th. Mr. Ziman will be meeting with Vince & Evelyn to discuss agenda items.

*Long-Range Planning Ad-Hoc - Mrs. Hadlock* Mrs. Hadlock plans to meet with Dr. Scarpetti. Once some goals and plans have been set, Mrs. Hadlock will schedule a meeting with the ad-hoc sub-committee members.

*ACES Update* ACES met on January 11th. Dianna Wentzell, Commissioner of Education shared some new legislative changes. Whitney North/East/West Schools will be attending Leeder Hill school. ACES owns those school buildings and are now wondering what to do with the buildings. There is some retail interest. Construction of Leeder Hill Road is underway. Construction is significantly under budget.

*Adjourn* Motion to adjourn into Executive Session was made by Mrs. Bunnell and seconded by Ms. Riccio. No discussion. Unanimous vote to adjourn into Executive Session at 7:39 p.m. Dr. Scarpetti and Dr. Russo were invited into Executive Session.

*Executive Session*

**Attendees:** All BOE members, Dr. Scarpetti & Dr. Russo

Entered into Executive Session at 7:45 pm

Exit out of Executive session at 8:33 pm motion by Mr. Ziman and seconded by Mrs. Bunnell. Unanimously approved.

Entered back into the January 16, 2018 regular BOE meeting at 8:34 pm.

Motion to ratify the CSEA SEIU Local 2001 (School Administrative Assistants/Paraprofessional Agreement made by Mr. Young and seconded by Mrs. Browe. Unanimously approved.

Motion to adjourn made by Mr. Ziman/Ms. Riccio  
Unanimously approved - 8:35 pm

Executive Session minutes respectfully submitted by Susan Riccio, Board Secretary

***INFORMATIONAL*** – Next meeting – **Monday, February 12, 2018** at 7:00 p.m.  
in the Upstairs Conference Room located in the BOE Offices.

Respectfully submitted,  
Marie Acampora