

**Orange Board of Education
Finance Sub-Committee Meeting Minutes**

November 20, 2017

Present: Superintendent Vince Scarpetti, Mary-Jo Sierakowski, Sue Riccio, Kim Browe, Jeff Cap, Chantelle Bunnell, Betty Hadlock, and Evelyn Russo.

1. The meeting was called to order at 7:00pm.

2. Public Participation
There was no public participation.

3. Review of Monthly Expenditures
Ms. Sierakowski informed the committee that the audit is in progress and that the auditing firm Seward Monde is on target to file with the state in a timely manner.

Ms. Sierakowski identified cost savings and anticipated increased costs in various line items. Although the legal account will be over this year, negotiation costs are lower this year than in past years. A full update of legal fees will be discussed at the next meeting. She reviewed other expenditures for materials, equipment, and facilities and said that these expenses are in line with expectations. Ms. Sierakowski also pointed out a significant cost savings in math consumables. She is anticipating some increased costs for special education in January that may involve increases in personnel.

4. Review 2017/2018 Financials
Ms. Sierakowski said we are tracking overall in line with our approved budget and that the district has started to plan for next year's budget.

Ms. Sierakowski and Superintendent Scarpetti said that they do not expect that the town bond oversight committee will have money for BOE capital projects this year; nevertheless, the BOE will continue to inform the bond oversight committee about capital projects that need to be considered for future planning.

5. Cafeteria Update
The health inspector visited all the cafeterias, and each cafeteria scored a 98 or higher.

Sue Riccio emphasized that we will need to have a meeting to discuss how the new food policy will impact the cafeteria program.

6. 21st Century
The staff has been fully trained in First Aid, CPR, & AED. The budget is tracking well.

Sue Riccio expects that the 21st Century ad-hoc committee will meet in December and will present to the board in January.

7. The meeting adjourned at 7:28pm.