

**Orange Board of Education
Finance Sub-Committee Meeting Minutes**

October 16, 2017

Present: Superintendent Vince Scarpetti, Mary-Jo Sierakowski, Sue Riccio, Kim Browe, Jeff Cap, Chantelle Bunnell, Bill Kraut and Dr. Evelyn Russo.

1. The meeting was called to order at 7:03pm.
2. Public Participation
There was no public participation.
3. Review of Monthly Expenditures
Ms. Sierakowski said that the primary expenditures have been related to summer start up, school start up and payroll because the invoices came in during September and are being processed.

In addition, payments for interns were due to the universities. There was discussion on the benefit of having interns in the districts, and the administration has adjusted timelines for interviewing and selecting interns to maximize those benefits.

Additional expenditures included payments for a technology consultant, legal services, and facilities.

4. Review 2017/2018 Financials
Ms. Sierakowski reinforced that expenditures are in line with expectations but cautioned that it is early in the year.

Ms. Sierakowski added that the worker compensation audit is complete and the overall financial audit is in progress. Ms. Sierakowski explained that the worker compensation audit was completed with efficiency and that there were no concerns. She has no concerns about the financial audit.

5. Cafeteria Update
The reports show that the average daily lunch count is a little higher than the previous year. Our participation rate is 38%.
6. 21st Century
Ms. Sierakowski acknowledged Ms. Lasto for all the work that she is doing with the 21st Century Program. The staff has all completed first aid, and CPR is scheduled. Homework Club has started. Ms. Sierakowski has been meeting with Ms. Lasto about the budget so that Ms. Lasto has a complete picture and can make decisions.
7. The meeting adjourned at 7:24pm.