

**Orange Board of Education  
Finance Sub-Committee meeting minutes**

**September 12, 2016**

**Present: Superintendent Vince Scarpetti, Dr. Evelyn Russo, Mary-Jo Sierakowski, Sue Riccio, Kim Browe, Betty Hadlock, and Chairman Kraut**

1. Call to Order: The meeting was called to order at 6:00PM.
2. Public Participation  
There was no public participation.
3. Review/Approve prior month's expenditures  
Mary-Jo Sierakowski reviewed the expenses from the previous month. She described the expenses as normal start-up costs, in line with previous year's expenditures. These costs included educational software license renewals and classroom materials and supplies. In addition there were facility expenses related to indoor lighting and other repair and replacement items.  
  
Should the approval of expenditures be included as part of the consent agenda at the regular monthly Board meeting?
4. Review Year to Date Budget  
Mary-Jo said that it is still early in the year, but so far the budget items seem in line with expectations. She explained that she knows that the district will need to allocate additional funds for teacher salaries and added that she is always looking to anticipate and prepare for costs.
5. 21<sup>st</sup> Century Update  
Sue Riccio asked for a finalized 21<sup>st</sup> Century program budget to be presented at the next Finance Subcommittee meeting. Dr. Scarpetti agreed.
6. Cafeteria Update  
Chris Urban has assisted the cafeteria program as a consultant. Mary-Jo said that he has been a great asset to the program. She said that he is knowledgeable about the ever-changing state requirements and will be providing continuing education for staff. In addition, he is doing menu planning and creating the production sheets. He is contributing to efficiency and good customer service for children.  
  
Sue would like to see cafeteria budget updates. Mary-Jo said that she will present an update at the next committee meeting.
7. Adjourn  
The meeting was adjourned at 6:45 p.m.