

**Orange Board of Education
Finance Sub-committee meeting minutes**

March 20, 2017

Present: Superintendent Vince Scarpetti, Mary-Jo Sierakowski, Sue Riccio, Kim Browe, Betty Hadlock, Chantelle Bunnell, Jeff Cap, and Evelyn Russo

Also Present: Bill Kraut and Deanna Pucillo

1. The meeting was called to order at 7:04 p.m.
2. Public Participation
There was no public participation.
3. Review of Expenditures
Ms. Sierakowski reviewed the prior month expenditures. She spoke in brief detail about energy and other facilities related costs.

Ms. Sierakowski talked about initiatives that will save the district energy costs. She explained that the district asked UI to complete an Energy Star audit. The energy audit will go back over three years and will provide a report that will help the district improve on efficiencies. The audit will be provided at no charge.

4. Review 2016/2017 Budget
Ms. Sierakowski emphasized that the budget is tracking in line with expectations and that the budget is in a "good place" for year-end. The administrative team is monitoring expenditures and are meeting regularly to discuss.

Superintendent Scarpetti reminded the committee that the Board of Finance is meeting at the same time as the BOE meeting. Dr. Scarpetti expects to receive feedback from the Board of Finance regarding the BOE budget on the following day.

5. Cafeteria Update
The cafeteria is implementing a March Madness program. If it goes well, they may try some other themed programs related to Earth Day or Cinco de Mayo. The goal is to have fun and build some excitement about the cafeteria program.

Ms. Sierakowski said that the current lunch balance policy is similar to what the state is requiring and added that the state has made some changes for the upcoming year. For example, as of June 30th, schools cannot carry over any student lunch balances from one school year to the next. In the past, the district has not worried about it. She said that we have tightened up notification of low lunch balances to parents to prepare the district for meeting the state's new policies.

6. The meeting adjourned at 7:22 p.m.