

**Orange Board of Education
Finance Sub-Committee Meeting Minutes**

December 19, 2016

Present: Superintendent Vince Scarpetti, Mary Jo Sierakowski, Sue Riccio, Kim Browe, Chantelle Bunnell, Betty Hadlock, Bill Kraut, and Evelyn Russo

1. The meeting was called to order at 6:47PM.

2. Public Participation
There was no public participation.

3. Review Prior Month's Expenditures
M. Sierakowski reviewed the prior month expenditures. She reinforced that most line items represent payroll and routine expenses. She then reviewed several line items including Lego (including coding materials), Discovery Education (a one time license), legal expenses, replacement of workbooks at MLT, software programs, and Class Link (a one time expense).

S. Riccio asked about translators, a line item that appears under Special Education and Regular Education costs. M Sierakowski identified this line item as one that the board must watch; she expects that we will see an increasing need for translators.

The committee also noted that Peck's electricity costs are higher. M. Sierakowski explained that one of the factors seems to be that Peck does not have LED lights; the other schools are seeing a cost savings. The Peck lighting will be replaced early in 2017.

Finally, the committee discussed professional development expenses. The district has found cost savings in bringing presenters in and by sharing opportunities with other districts.

4. Review Current Budget
M. Sierakowski said that expenses are in line with this year's budget. She said that the district will need to watch weather related costs and upcoming contract negotiations (two are scheduled for early 2017, paraprofessionals and central office staff).

M. Sierakowski is looking ahead to 2017-18 by meeting with the town to talk about rate assumptions for shared services and by anticipating those budget line items that will increase.

5. Cafeteria Update
S. Riccio asked about hiring a director. That is not currently in the plans.

Dr. Scarpetti noted and M. Sierakowski confirmed that the cafeteria deficit is decreasing. She is projecting a \$65,000 deficit this year, down from a deficit of \$77,000 last year and \$91,000 the year prior.

M. Sierakowski reminded the committee that one of the cafeteria staff will retire in January 2017. The position has been posted internally in line with the contract.

6. 21st Century Update
The numbers are in line with where they have been.
7. The meeting adjourned at 7:26PM.