

MINUTES
ORANGE BOARD OF EDUCATION
January 11, 2016

Minutes approved at the February 8, 2016 BOE Meeting.

- Attendance*** Present: Mr. Kraut, Mr. Cap, Mrs. Browe, Mrs. Saccente, Ms. Riccio, Mr. Young, Mrs. Pucillo, Mrs. Hadlock, Mr. Ziman, Mrs. Bunnell
- Absent: -----
- The meeting was taped by OGAT & Sound View TV
- Also present: Dr. Scarpetti, Ms. Sierakowski
- Call to Order*** The regular meeting was called to order by Board Chair Kraut at 7:39 p.m. the Pledge of Allegiance was recited and the Mission Statement was read by Mrs. Pucillo.
- Public Participation*** There was no Public Participation.
- Correspondence*** There was no Correspondence.
- Presentation(s)*** None
- Consent Agenda*** A motion was made by Ms. Riccio and seconded by Ms. Saccente to approve the Consent Agenda items. Items in the Consent Agenda included the minutes from the December 14, 2015 regular BOE meeting and the approval of bills for December 2015. Unanimously approved.
- Superintendent's Report*** Dr. Scarpetti began his report by wishing all attending the meeting and those at home a Happy New Year. CAFE is reporting that high school graduation rates are at an all-time high, Mrs. Patrick and the band performed before a Sound Tigers game, solar panels have been delivered to all three schools, work has begun at Turkey Hill School and they hope (if the weather cooperates) to begin work at Race Brook School soon. The agreements for the LED lighting projects are being drawn up. The following projects were completed at Race Brook School after the Public Health Department's visit, shelves were replaced, ceiling tiles were replaced, an exhaust fan, and a new refrigerator has been ordered to replace the non-working one. The Director of Curriculum, Instruction & Personnel position was posted, the district received 29 applicants, after a paper screening it was narrowed down to 8, the committee narrowed the selection down to 3 for interviews. The next professional development will take place on January 27th, the agenda for that pd is being prepared. The date for the Budget Workshop will be decided upon soon, the business administrator and superintendent are on their second round of budget meetings with administrators, a meeting with curriculum specialists and reading staff will take place on Friday to discuss the 2016-2017 budget. The Town's updated community video has been loaded to their website (Dr. Scarpetti shared the

Superintendent's Report (cont.)

education portion of the video with the Board Members). Superintendent Scarpetti will be working with the president of the Historical Society to see how the district can get students in grades 2/3 to visit the Bryan-Andrew House.

Board Business

2015-2016 Budget Update – Ms. Sierakowski

December's invoices were reviewed and approved at the Finance Committee meeting which was held prior to the BOE meeting. December was a month where there were three payrolls adding about \$500K to the month's expenses. The auditors finished their audit on the BOE and submitted their reports to the state on 12/30/15, they are currently finishing a few town items (they are currently on an extension) but the auditors were pleased at the condition of the BOE financials. the 2016/17 budget is the district's top priority now.

First Read - Policy 9321 - Bylaws of the Board - Time, Place, Notification

In their board packets, Board Members received Policy 9321- Bylaws of the Board - Time, Place Notification as a first read. The Personnel/Policy/Transportation Sub-Committee met on January 7th to update/revise policy. There is no action required at tonight's BOE meeting, this policy will appear on the February agenda and a motion to approve revisions will be sought. Any member with a question about the policy changes were instructed to contact Mr. Young or Dr. Scarpetti.

First & Second Read - Policy & Regulation 9130 - Bylaws of the Board - Committees

So that new sub-committees could be formed and so the Board could conduct business, members were asked to consider a first and second read of Policy & Regulation 9130 - Committees. A new sub-committee selection sheet was sent to members on December 30th. A motion was made/seconded by Mr. Young/Mrs. Saccente. Unanimously approved. Some sub-committees were combined, the Board will now have five sub-committees.

2016-2017 Student Calendar

In their board packets, Board Members received the proposed 2016-2017 student calendar. A motion was made/seconded by Mrs. Riccio/Mrs. Bunnell to adopt the calendar as presented. Some discussion followed about the number of minimum school days and whether or not the calendar aligned to Amity's calendar (first day of school, school recesses). Mr. Kraut, Mr. Cap, Ms. Riccio, Mr. Young, Mrs. Pucillo, Mrs. Hadlock, Mrs. Bunnell, Mr. Ziman, Mrs. Browe voted in favor of, Mrs. Saccente abstained. Motion passes.

Ratification - Teacher's Agreement

In their packets, Board Members received a copy of the red-lined teachers agreement. A motion was made by Mr. Young and seconded by Mrs. Saccente to ratify the Teacher's Agreement as presented. Unanimously approved. The new agreement will begin in July 2016 and be in effect through June 2019.

Teacher Resignation

Pam Loh one of the district's TESOL teachers submitted a letter of resignation. Mrs. Loh served the ESL/ELL students in Mary L. Tracy and Peck Place Schools. A motion was made/seconded by Mrs. Pucillo/Ms. Riccio to accept her letter of resignation. Unanimously approved.

**Board Business
(cont.)**

Discussions about mid-year personnel reviews will take place in Executive Session.

**Discussion -
Personnel -
Mid-Year Reviews ***

The discussion concerning the Director's Agreement will take place in Executive Session.

**Discussion -
Director's
Agreement ***

**STANDING
COMMITTEES**

Committee met before BOE meeting to review/approve bills. Committee is looking forward to upcoming Budget Workshops.

**Finance &
Insurance
Mrs. Pucillo**

Committee met last week (January 7th) and reviewed a number of policies. Two policies still under committee review are Policy 5151.21 - Students - Administering Medications & 5144.1 - Students - Students - Physical Restraint.

**Personnel/Policy
Transportation – Mr.
Young**

Committee met prior to BOE meeting. LED lighting taking place in schools, water usage at Turkey Hill school was discussed at meeting. Buildings & Grounds made the following motions: 1. The Board of Education accepts that the Peck Place School Abatement & Flooring Project, State #107-0047 is complete. A motion was made/seconded to accept completion by Ms. Riccio/Mrs. Saccente. Unanimously approved. 2. The Board of Education accepts that the Peck Place School Roof Project, State #107-0045 is complete. A motion was made/seconded to accept completion by Mrs. Pucillo/Ms. Riccio. Unanimously approved. 3. The Board of Education accepts that the Turkey Hill School Boiler Project, State #107-0042 is complete. A motion was made/seconded to accept completion by Mr. Ziman/Mrs. Pucillo. Unanimously approved. 4. The Board of Education accepts that the Race Brook School Boiler Project, State #107-0040 is complete. A motion was made/seconded to accept completion by Mrs. Hadlock/Ms. Riccio. Unanimously approved. Mr. Cap stated that Mr. Luzzi, Director of Facilities has signed-off on all work being complete.

**Building & Grounds
– Mr. Cap**

As mentioned in previous meeting the district's Strategic Plan is up for review this year. Mrs. Pucillo is currently in discussion with Dr. Scarpetti to start the process of creating a Strategic Plan for the next three years.

**Long Range
Planning Report
Mrs. Pucillo**

Mrs. Browe reported that the feedback on the 21st Century changes put in place this year have been good. Once new sub-committee members have been assigned, the committee should plan to meet this month. A lot of work has been done in the health & wellness area over the last couple of years. Mrs. Browe hopes that the work will continue with both health & wellness and the cafeteria program.

**School of the 21st
Century/Food
Services & Health &
Wellness- Mrs.
Browe**

Technology - Mr. Cap

391 tickets have been addressed from October 1st through December 31st. The highest percentage were password resets. Free afterschool tech sessions for teachers will be offered twice a month, 280 ipads IOS upgrades have been completed, 4 aging projectors will be replaced, there will be computer training for the cafeteria staff on digital records and SmartBoard training for substitutes. PowerSchool version 9.2 will be coming out soon.

The committee is looking into upgrading the phone system throughout the district, it is getting harder and harder to fix and/or replace pieces when they fail.

Safety & Security – Mr. Cap

At the holiday time ACES offer t-shirts and notecards with artwork from students. When ACES holds a meeting each committee member has an ipad/device in front of them, the agenda has links for all the supporting documents.

ACES Report - Mrs. Browe

A motion to adjourn into Executive Session was made/seconded by Mr. Ziman/Ms. Riccio to adjourn at 8:16 p.m. Unanimously approved. Superintendent Scarpetti & Ms. Sierakowski were invited to attend Executive Session.

Adjourn

INFORMATIONAL – Next meeting – **February 8, 2016** at 7:30 p.m. in the Upstairs Conference Room located in the BOE Offices.

Respectfully submitted,
Marie Acampora