

## **Bylaws of the Board**

### **Orientation of Board Members**

The Orange Board of Education and the administrative staff shall assist each new Board member-elect to become familiar with and to understand the Board of Education's functions, policies and procedures and operation of the school district before the member takes office. The following methods shall be employed:

1. The incoming member shall be given selected materials on the function of the Orange Board of Education and the school district.
2. The incoming member shall be invited to attend Orange Board meetings and functions and to participate in its discussions.
3. The Superintendent shall arrange a meeting of the Orange Board Chairperson, the Superintendent, other Administrative personnel, and the new member for the purpose of answering questions and acquainting the member with the district.
4. The incoming member shall be provided with copies of and/or on-line access to Orange's bylaws, administrative regulations, and copies of pertinent materials developed by the State School Board Association, Orange Board minutes for the past year, and other helpful information explaining the Board's roles and responsibilities.
5. The Orange Board Chair or designee shall arrange a meeting with new Board member(s) for the purpose of explaining and answering questions about Board processes and procedures.
6. The Board Chair may request a veteran Board member to mentor a new member.
7. The incoming member may attend, at district expense, workshops for newly elected members as approved by the Orange Board of Education.

### **Candidates**

The Superintendent or his/her designee shall invite all current candidates for the office of Orange Board of Education member to attend (1) Board meetings, except that this invitation shall not extend to any executive sessions, and (2) pre-election workshops for candidates.

Bylaw adopted by the Board: April 15, 2013