

Record of Training of Qualified Personnel for Schools** in the Administration of Medicines

School Building

Responsible School Nurse/School Medical Advisor

Date	Name Qualified Personnel for Schools	Generic Principles of Safe Administration of Medications *	Review of State Statute & School Regulations Regarding Administration of Medication by Qualified School Personnel *	Procedural Safe Handling and Documentation Storage *	Aspects Recording *	Specific Student Needs* (including name or generic name of medication, indications for medication, dosage, routes, time & frequency of administration, therapeutic effects of the medication, overdose, missed dose.)	Medication Idiosyncrasies *	Desired Effects *	Potential Side Effects Untoward Reactions, When to Implement Emergency Interventions *

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* Directions: Check (x) when completed.

** Qualified Personnel for Schools means (a) a full time employee as a principal, teacher, occupational therapist, or physical therapist who has been trained in the administration of medication pursuant to Section [10-212a-3](#) of the State regulations; (b) a coach and licensed athletic trainer trained in the administration of medication pursuant to Section [10-212a-8](#) of the State regulations; (c) a paraprofessional who has been trained in the administration of medication pursuant to Section [10-212a-9](#) of the State regulations. For school readiness programs and before- and after-school programs, directors, director's designee, lead teacher and school administrators trained in the administration of medication pursuant to Section [10-212a-10](#) of the State regulation