

Business and Non-Instructional Operations

Free or Reduced Price Lunches

Participation in the National School Lunch Program.

Participation in the National School Lunch Program is herewith authorized. Authorization is granted to the Superintendent to act on behalf of the Orange Board of Education for purposes of participating in the National School Lunch Program.

Free meals will be served to children from families whose income falls within the current criteria established by the Secretary of Agriculture under the Federal Lunch Program for free lunches. Special hardship conditions shall also be considered. Such hardship conditions, which could not be reasonably anticipated or controlled by the household include unusually high medical expenses, shelter costs in excess of 30 percent of reported income, special education expenses due to mental or physical condition for a child, and disaster or casualty losses. Children who are placed in foster homes by state welfare and who present eligibility forms shall also be served free meals.

The schools shall not physically segregate or discriminate against any child because of his or her inability to pay for a meal. The names of children eligible to receive free meals shall not be published, posted, or announced in any manner; and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means.

The Orange School District shall ensure that, in the operation of the free and reduced-price meals and/or free milk programs, no student shall be discriminated against because of race, color, age, creed, religion, sex, ancestry, national origin, or disability, or any other basis prohibited by law, in its implementation of such a program.

Legal Reference: Connecticut General Statutes

[10-215](#) Lunches, breakfasts and other feeding programs for public school children and employees.

[10-216](#) Payment of expenses.

Title VII, Civil Rights Act, 42 U.S.C. 2000e, et. seq. as amended by Title IX, Equal Employment Opportunity Act

United States Department of Agriculture 7 C.F.R. 15, re: nondiscrimination

Policy adopted: May 13, 2013

National School Lunch Program regulations require that lunches be provided for needy students. Informational letters and application forms will be distributed to all parents as soon as possible after the opening of school each year providing information on eligibility standards, procedures for applying for free meals or reduced price meals, and how appeals may be filed for reviews of decisions on their application. This information and application forms also will be provided when new students are enrolled.

A public news release containing this same information will be made available to local news representatives early in the school year, and copies of this public release will be made available upon request. Changes in school system eligibility standards during the school year, which are approved by the State agency, will also be publicly announced.

1. Free or reduced price lunches and/or supplementary milk will be provided for all students who qualify on the basis of financial need. Breakfast snacks may be provided in cases of extreme nutritional deficiency.
2. There shall be no discrimination in the furnishings of meals or supplementary milk (because of race, religion, handicap, source of income, etc.)
3. The anonymity of students receiving assistance under this policy shall be protected. They will use the same tickets for milk and lunch and will obtain these items in the same manner and place as do other children.
4. Requests for free lunches, reduced price lunches and/or supplementary milk which have been denied may be appealed to the superintendent of schools.
5. Records of students receiving assistance will be kept in each school, and monthly reports will be submitted to the food services director for audit purposes.
6. If school authorities feel that a family's financial situation has changed, the superintendent may ask for a review of new information through hearing procedures on continued eligibility; families will be given reasonable time in advance of any hearings to review information on which challenges are based. Students will continue to receive free meals until the conclusion of the hearing.
7. Eligibility for the "Meals for Needy Children" program will be based on the following:
 - A. **Emergency Situations.** A child's statement of need is sufficient for providing assistance on a temporary basis. A family contact should be made immediately to determine extent and probable duration of need. In cases of family emergency such as sudden unemployment, illness, death, desertion, etc., assistance will be provided as needed.
 - B. **Objective Standards of Need.** Eligibility for assistance, other than for emergency situations, will be determined on the basis of income and family size as indicated on the scale provided by the district.

C. Priority to Neediest Families. If it is not possible for the district to meet all requests for free or reduced price meals, priority shall be given to those children from families whose income is lowest on the scale regardless of source of income.

8. If school authorities feel that a family's financial situation has changed, and the students are no longer eligible for free meals, a hearing procedure will be used by the Superintendent to challenge the continued eligibility. In the event of such a challenge, the family will be given a reasonable period of time in advance of the hearing to review the information on which the challenge is based. Children will continue to receive free meals until the conclusion of the hearing.

Legal Reference: Connecticut General Statutes

[10-215](#) Lunches, breakfasts and other feeding programs for public school children and employees.

[10-215a](#) Nonpublic school and nonprofit agency participation in feeding programs.

[10-215b](#) Duties of state board of education re feeding programs.

[10-215d](#) Regulations re nutrition standards for school breakfasts and lunches.

[10-216](#) Payment of expenses.

[10-217](#) Penalty.

State Board of Education Regulations

Federal Statutes and Regulations

Regulation approved: May 13, 2013