

Business and Non-Instructional Operations

Transportation Equipment

Privately Owned Vehicles

The Orange Board of Education recognizes that, in special incidental, unplanned and/or emergency circumstances, district employees may need to use private vehicles for school purposes. In particular, the school building Principal or designee may authorize the transportation of students in private vehicles for the following reasons:

1. to transport a student or students to a hospital or other medical facility, in the event of a medical emergency; and/or
2. to transport a student or students to district-sponsored events when regular district transportation is unavailable.

The district assumes no liability unless the employee has prior authorization for such transportation.

Prior authorization may not be necessary in the event of an emergency.

District administrators will exercise caution in authorizing transportation of students in private vehicles, since the district potentially assumes liability for any accident claim which exceeds the driver's automotive liability coverage. Any teacher or parent using a private vehicle to transport students on a regular basis must provide evidence of liability insurance, with the district named as an additional insured, in an amount deemed adequate by the Orange Superintendent of Schools or the Business Manager.

The incidental, unplanned and/or emergency operation of a motor vehicle by a school employee to transport students does not require the operator to hold an operator's license endorsement.

(cf. 3541.22 – Drivers)

(cf. 4133.1/4233.1 – Use of Board of Education Vehicles or Privately Owned Vehicles)

Legal Reference: Connecticut General Statutes

[14-1\(i\)](#) Motor vehicles: definitions.

[14-212 \(8\)](#) Definitions - “Student transportation vehicle.” (as amended by PA [10-110](#))

[14-212](#) (2) Definitions - “Carrier.” (as amended by PA [10-110](#))

PA 07-224 An Act Concerning Operator's Licenses Bearing a School Bus Endorsement. Declaratory Ruling, Month 11 Day 16 Year 2007Nov. 16, 2007 - Robert M. Ward, Commissioner, DMV

Policy adopted: May 13, 2013