

Use of School Equipment or Property

Name of Person borrowing equipment:

Address: _____

Phone Number: _____

Name and description of equipment:

Model name and number:

Serial number: _____

Date of use: _____

Amount of time the equipment will be used:

Purpose: _____

Location the equipment will be used:

Principal's Signature _____

Date _____

Returned Date: _____

Condition: Good _____ In need of repair _____

Principal's Signature _____

Date _____