

Business and Non-Instructional Operations

Budget Development

The Superintendent of Schools shall direct the preparation of the recommended annual budget. To make the budget a comprehensive reflection of the financial needs of the school system, the superintendent shall, to the extent feasible, confer with representatives of the certified and non-certified staff, with the administrative community, and with parent or other public groups. Procedures for such involvement shall be developed by the Superintendent of Schools and shall be implemented by the Superintendent's office following review by the Orange Board of Education.

The Superintendent shall submit a tentative budget to the Orange Board of Education at its regular meeting in January. The Orange Board of Education shall review the Superintendent's proposed budget at one or more budget workshops and make additions and modifications to the tentative budget to bring it in line with the general philosophy of the Board and within the limits of what the Board projects as necessary based on available funds.

It is the policy of the Board that a liaison member of the BOF be invited to attend the meetings of the Orange Board when the budget proposal is under discussion.

All Orange Board of Education budget meetings are public meetings, and the public is encouraged to attend and contribute to the budget development process within the specific guidelines for public participation at Board of Education meetings.

Legal Reference: Connecticut General Statutes

[10-51](#) Fiscal year. Budget. Payments by member towns. (regional districts)

[10-222](#) Appropriations and budget. Financial information system.

Policy adopted: May 13, 2013