

Administration

Lines of Responsibility

The Orange Board of Education values the freest possible interchange of ideas outside the established framework of direct responsibility. Nothing provided therein is intended to interrupt the free and open flow of ideas and assistance among personnel at every level.

1. Each employee in the school system is responsible to the district's goal of developing and supporting educational programs and settings most appropriate for students.
2. Each employee in the school system shall be responsible to the Board through the Superintendent.
3. Each employee in the school system shall refer matters requiring administrative action to the administrative officer immediately in charge of the relevant area.
4. Each employee in the school system shall be informed about to whom he/she is responsible and for what functions.
5. Each employee in the school system shall be made responsible to only one immediate superior for any one function.
6. Each employee in the school system shall have the right to appeal any decision made by an administrative officer to the next higher authority and through appropriate successive steps to the Board excepting only those matters of termination of employees who serve at the pleasure of the Superintendent and those situations governed specifically by contract language.
7. Each employee in the district shall be informed about the appeals procedures for staff member disagreements from immediate supervisor through the Orange Board of Education.
8. Each employee in the district shall be informed to whom he/she can go for help in working out his/her own functions in the school system program.
7. Each employee in the district shall be provided effective lines of communication to keep informed of policies, regulations, significant district events, and other important information.

(cf. [2100](#) - Administrative Staff Organization)

(cf. [2200](#) - Administrative Operations)

Policy adopted: April 15, 2013