

Community Relations

Videotaping of Staff/Students

Videotaping and filming of Orange School District employees shall require the prior written consent of the Building Principal and the participating employees. If any student is to be filmed or videotaped and will be identified or will be a primary subject of the filming or videotaping, prior written consent/release/waiver shall be obtained from the student's parent or guardian. Additionally, if a student is disabled or exceptional and if such student will be identifiable as such on the film or videotape, prior written consent/release/waiver shall be obtained from the student's parent or guardian. If film or videotape is to be used for any purpose other than the purpose set forth on the employee consent form, then release/waiver forms shall be obtained from each participating employee and his/her Principal.

(cf. 1112 News Media Relationships)

Policy adopted: April 15, 2013

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Videotaping of Staff/Students

Videotaping and filming of Orange School District employees and/or students is subject to the following procedures:

1. The exclusive rights for any videotape or film and the soundtrack thereof produced by the Orange School District shall be its exclusive property unless other prior written agreements are made.
2. Signed consent forms must be obtained from the Building Principal and participating employees before videotaping or filming is begun. A signed consent/release/waiver must be obtained from the lawful custodian of each disabled or exceptional student who is identifiable as such and from the lawful custodian of all students who are identified or made a primary subject on camera.
3. The consent/release/waiver form is available from the Principal's office. After a form is signed, it should be sent to the Principal and a copy given to any of the participants if requested.
4. Film or videotape of an Orange district employee shall not be used for any purpose other than the purpose set forth.
5. School district productions shall not be duplicated without the consent of the Superintendent or his/her designee.
6. Commercial distribution of videotapes or films produced by the school district is not permitted without an appropriate signed consent/release/waiver and the approval of the Superintendent of Schools and the Orange Board of Education.
7. This policy does not apply to local new media representatives in performance of their routine duties as reporters. The policy also does not apply to employees or students who are filmed or videotaped during voluntary appearances in public or for use in their own classroom.

(cf. 1112 News Media Relationships)

(cf. 5125 Student Records)

Regulation approved: April 15, 2013