

Community Relations

Media of Communication

Parent Involvement

Parent Portal Acceptable Use and Safety Policy

The Orange Public Schools uses *Power School* for student information management. This program has developed a parent portal tool to allow parents/guardians to view the records of their child(ren) via the Internet. The Orange Public Schools will provide parents/guardians of currently enrolled students the privilege of free access to the Parent Portal. Only parents or guardians of students enrolled in the District will be allowed access to the Parent Portal. The District reserves the right to deny or cease access to the Parent Portal due to the abuse of the Portal, court orders, or any other legal proceedings that limit the availability of private educational data.

Purpose

The Orange District has opened the Parent Portal to enhance communication between the District and parents/guardians. Users of the Parent Portal will have access to the following information about their children:

- Attendance
- Student schedule
- Grade book and assignments

The Orange Public Schools reserves the right to add or remove any of the above functions from the Parent Portal at any time.

Use of the Parent Portal

Access to the Parent Portal on the District's system is a privilege, not a right. Users of the Parent Portal are required to adhere to the following guidelines:

- Users will act in a responsible, legal, and ethical manner.
- Users will not attempt to harm or destroy data, the school, or the District network.
- Users will not attempt to access data or any other account owned by another user.

- Users will not use the Parent Portal for any illegal activity, including violation of data privacy laws.
- Users who identify a security problem with the Parent Portal must notify the District's Technology Department/Central Office Administration immediately without demonstrating the problem to someone else.
- Users will not share their password with anyone, including their own children.
- Users will not set their own computer to automatically login to the Parent Portal.
- Users identified as a security risk to the Parent Portal or District's network will be denied access to the Parent Portal.

Anyone found to be in violation of these laws may be subject to civil and/or criminal prosecution.

Legal Reference: Connecticut General Statutes

[10-15b](#) Access of parent or guardians to student's records.

[11-8a](#) Retention, destruction and transfer of documents

[11-8b](#) Transfer or disposal of public records. State Library Board to adopt regulations.

[46b-56 \(e\)](#) Access to Records of Minors. Connecticut Public Records Administration Schedule V - Disposition of Education Records (Revised 1983).

Federal Statutes

Federal Family Educational Rights and Privacy Act of 1974 (section 438 of the General Education Provisions Act, as amended, added by section 513 of P.L. 93-568, codified at 20 U.S.C.1232g.).

Dept. of Education 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Education Provisions Act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96.

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