

Orange Public Schools

Regulations for Acceptable Use of Technology

Reasons for this Policy

The Orange Board of Education provides students and teachers with a Computer Network and access to the Internet. Therefore, the Board of Education must also write guidelines so that the network and Internet are used properly. Every year, *everyone* who will use a computer in the Orange Schools must read the policy and agree to follow the rules. Some of these rules are for school use. Some of the rules apply even when you are at home. Everyone agrees to follow these rules by signing the Regulations for Acceptable Use Contract.



If you forget the rules, a copy of the rules can be found on your school's website in the left menu or at: www.oess.org

The Rules:

1. I will use the school computers and school Internet for school-related purposes only.
2. If I am unsure if what I want to do is OK, I will ask a teacher.
3. I will not view or download UNACCEPTABLE pictures or information from the Internet. I understand that these are *examples* of the kinds of things I cannot view or download: pictures of naked people, mean-spirited pictures or gossip about other students, adult cartoons, and violent pictures or stories of people being cruelly hurt by other people.
4. I will not DELETE another person's work on the computer. I will not COPY another person's work using the computer.
5. I will not TOUCH other students' computers while they are logged on, *unless* they ask me for help and the teacher says it is OK to help.
6. I will not FORGE something on the computer. This means I will not put someone else's name on something that is bad or not permitted, even when working on the computer at home.



7. I will not use another student's or a teacher's personal information for any reason, including their LOG-IN names and PASSWORDS.

8. I will not do anything to DAMAGE the computer equipment or the files.

9. I will not REMOVE or SWITCH the mice, cables, or keyboards or letters unless I am asked to do so by a teacher.

10. I will not SWEAR or use impolite language when I am online, even when working on the computer at home.
11. I will not pretend to be someone else online and THREATEN or make hurtful comments about other people, even when working on the computer at home.
12. I will not play GAMES on the Internet at school, unless I have a teacher's permission.
13. I will not BUY something or SELL something on the Internet at school.
14. I will not TELL any personal information on the Internet – I will not tell my last name, my address, my telephone number, my school address, or any information about my parents to someone on the Internet.
15. I will not MEET with anyone I have talked to on the Internet, even when working on the computer at home.
16. I know the use of a computer and the Internet is a privilege, not a right.
17. I know breaking the rules may mean I lose the right to use the computers or Internet at school.
18. I will not take food or drinks near any computers.

Student Name: _____ Grade: _____

Student Signature: _____

Orange Public Schools Regulations for BYOD

Reasons for this Policy

The use of your own personal device in the classroom is now permitted. BYOD allows for you to take part in educational activities using technology on a device that is familiar to you. Your school district realizes it should support your access to technology. However, students must realize that this access is a privilege not a right in the classroom. When the rules are abused, your privileges to bring your own device will be taken away. When the rules are respected, they will benefit your classroom learning environment tremendously.

If you forget the rules, a copy of the rules can be found on your school's website in the left menu or at: www.oess.org

The Rules:

1. I will keep my device in my possession at all times by properly placing it in my backpack or my desk when not using it.
2. I will take proper care of my device knowing that it is expensive, fragile, and valuable to my education.
3. I may not lend or share my device with other students, unless my parents send in a note giving me permission to share.
4. I may not use my device to cheat on assignments or tests.
5. I may not use my device to make personal phone calls.
6. I may not use my device for texting or instant messaging.
7. I may not send inappropriate e-messages during the school day.
8. I may not use my device in the bathrooms, on the playground, in the cafeteria, on the bus, in the nurse's office, or in any other area where a teacher or staff member is not giving permission.



9. I know that if I misuse my device, use it when the teacher says no, or do any of the things that are not allowed, my device will be taken from me until my parents come to pick it up.
10. I know that my teacher or principal may look at my device to see what I have been doing if I have caused them to suspect I've misused my device.
11. If I break the rules, I will lose the privilege of using my device in school.
12. If the teacher asks me to put away or power-down my device, I must do so.
13. I may not use my device to take pictures or video of other students or staff members, to send pictures or video to other students, or to post pictures without my teacher's or principal's permission.
14. I can use only the District's Internet when I am in school.
15. I may not disable or override the District's technology filters.

Student Name: _____ Grade: _____

Student Signature: _____

