

Peck Place School PTO Meeting Minutes

February 15th, 2024

7:00 PM Virtual

1. Call to Order/ Pledge

Attendees : Anastasia Ganim, Tricia Lasto, Jamiara Quiles, Mindy Adams, Kristi McCarthy, Courtney Marchese, Erika Higgins, Uma Gopalakrishnan, Shannon LeGault, Kelly Michel, Dianna Fuehrlein

2. Teacher's Report : Tiffanie Rodenberg

- Conference Forms:
 - Send out the time and date.
 - If there's any conflict in the schedule, reach out to the child's teacher.
- Valentine's Day Celebration:
 - It was fun! Thank you for the snack bag from PTO.
- Musical: Seussical (for 4th, 5th, and 6th graders):
 - **Auditions:** Starting next week.
 - **Show Date:** May 9th (more details to come).
 - **Success:** If this event is successful, we'll include 1st, 2nd, and 3rd graders in forthcoming years.
 - **Parent Roles:** Any parents with experience in lighting, sound, gathering props, or managing kids during practice and stage performances are welcome.
 - **Rehearsal Schedule:** Mondays and Fridays from 3:00 PM to 4:00 PM.
 - **Chore Assignment:** Need more volunteers to delineate responsibilities to each parent.
 - **Amity High School students invitation:** Tricia mentioned it won't be possible due to conflict in their performance schedule.

3. Principal's Report

1. Assessment Work:
 - Completed by the teachers.
2. Tier Assignments:
 - Tier 3, 4, or enrichment levels have already been finalized and communicated to parents by their child's teacher.
3. Field Day:
 - Scheduled to start soon.
 - **Theme:** Olympics
 - Mr. Holden has additional ideas for conducting this event.
4. Week of April 29th:
 - SBA tests are planned.
5. IAB (Interim Assessment Block):
 - A small practice test will be conducted before the SBA.
6. Outdoor Classroom Design:
 - Still a work in progress.
 - Final details will be shared soon.

4. Officer's Reports

- President's Report
 - Thank you to the Room Parent Coordinators for their efforts in coordinating the holiday celebrations! 🌟
 - To our dedicated volunteers, please remember that if you incur any expenses related to your volunteer work, make sure to share the invoices with the treasurer for reimbursement. Your contributions are greatly appreciated!
- Vice President's Report - None
- Treasurer's Report
 - Fun Run:
 - Funds are still coming in.

- Book Fair:
 - Funds come in and go out.
- Butterfly Kisses:
 - Deposits have been made.
- Parent Receipts:
 - Some parent receipts are being processed.
- Gift Card Fund:
 - The fund is rising.
- Staff/Teachers Meeting:
 - Ongoing.
- Teacher Appreciation Week Fund:
 - Separate fund for showing appreciation to our teachers.
- Parliamentarian's Report - Courtney Marchese
 - Nothing to report
- Secretary Report - Dianna Fuehrlein
 - Review of December minutes. No January 2024 meeting.
 - Motion to Approve: Mindy, Second: Kristi. All in favor.
- Board of Education Report - Jamiara Quiles
 - Reviewed annual budget and adopted.

5. Committee Reports/Updates

- Book Fair
 - **Date:** Setup will begin on **February 22.**
 - **Flyer Distribution:** Flyers will be sent home next week.
 - **Payment Options:**
 - **E-Wallet:** Parents have the option to use the E-Wallet.
 - **Cash:** If parents are sending cash, please place it in an envelope or Ziplock bag.
 - **E-Wallet Balance:** Any remaining balance in the E-Wallet will be converted into a **Scholastic gift card**, which can be used next year.
 - **Book Fair Hours:** The Book Fair will be open during conferences.
- Talent Show
 - **Date:** Friday, March 8th **Admission:** \$5 at the door (no preselling)
- Family BINGO Night
 - **Date:** March 20th
 - **Time:** 6:00 PM to 8:00 PM
 - **Location:** School Cafeteria

Highlights:

- **Food:** We've finalized the food order with **Silver Sands Pizza**. Expect a delicious spread!
- **Extras:** Grab your cards and chips—we've got you covered.
- **Prizes:** We kindly request toy donations for the prizes. Dianna will also source some goodies from the Scholastic book fair (all under \$5).
- **Registration:** Hurry! This event will sell out quickly. Register **ASAP**.
- **Guests:** Limited spots available—no sales at the door.

6. Old Business: None

7. New Business: None

8. Announcements: None

Meeting Adjourned at 7:22 PM.