

MINUTES
ORANGE BOARD OF EDUCATION
November 20, 2017

Minutes approved at the December 18, 2017 BOE Meeting.

- Attendance*** Present: Mr. Cap, Ms. Riccio, Mr. Young, Mr. Ziman, Mrs. Bunnell, Mrs. Browe, Mrs. Hadlock, Mr. Flynn, Mrs. Welander
- Absent: Chairman Kraut, Mrs. Slowik
- The meeting was taped by OGAT
- Also present: Dr. Scarpetti, Ms. Sierakowski, Dr. Russo, Mrs. Ciambriello, Mrs. Khachane, Mrs. Nardecchia
- Call to Order*** The regular meeting was called to order by Vice-Chairman Cap at 7:42 p.m. The Pledge of Allegiance was recited and the Mission Statement was read by Ms. Riccio.
- Public Participation*** There was no public participation.
- Correspondence*** None
- Mr. Cap welcomed Mrs. Welander and Mr. Flynn as new Board Members.
- Consent Agenda*** A motion was made by Mr. Ziman and seconded by Ms. Riccio to approve the minutes from the October 16, 2017 BOE meeting. Mr. Cap, Ms. Riccio, Mr. Young, Mrs. Bunnell, Mrs. Browe, Mr. Ziman voted in favor of. Mrs. Hadlock, Mrs. Welander and Mr. Flynn abstained. (Chairman Kraut absent)
- Presentation(s)*** None
- Superintendent's Report*** Dr. Scarpetti also welcomed the new board members and those that were re-elected. Dr. Scarpetti took the opportunity to talk about the lens that he and his team use when presenting to the BOE. Three goals were set for Superintendent Scarpetti and the entire district. This year the focus is on creating and instilling a viable curriculum, implementing process writing and reviewing and revising the district's SRBI process. These elements will be shared throughout the entire year in many different ways (i.e the Long Range Plan, student writing expression pieces, etc.). Dr. Scarpetti stated within the three goals, there are subcategories to each goal and the district is focusing on those as well. Dr. Scarpetti shared it is important to follow one course in order to be successful, while this is difficult to do, having too many initiatives has proven that an organization most likely won't succeed in achieving their goal. While the district's main focus is Teaching Learning, Dr. Scarpetti stated we always want to focus on the whole entire student. An acronym used by Dr. Scarpetti that focuses the district is; PISE - Physical, Intellectual, Social, and Emotional needs of a student. For this reason, activities such as school parades, Veterans Day assemblies, pancake breakfast, LEGO League competition, and character ed. assemblies are mentioned at board meetings.

*Superintendent's
Report (cont.)*

One driving force of the district is the budget. The budget workshop dates have been shared with Board Members. In order to achieve our goals, the budget process starts in October. Mr. Luzzi has met with principals to view the facilities. Ms. Sierakowski has met with the principals and the directors for a preliminary meeting. Formal meetings will be starting tomorrow (November 21st), the principals will be presenting their budgets to Dr. Scarpetti & Ms. Sierakowski. Capital Plan Improvement projects were due to the Town last Friday (November 17th); Board Members received a copy of the projects in their board packet. The district will be contracting with Voiance. Voiance will provide translation services over the phone. The district has approximately 82 English language learning students speaking 22 different languages. The district is obligated to provide communication for those languages and translators for meetings. The district's Long Range Plan expired last year, the Long Range Plan Sub-Committee has done a great job updating the plan. The committee wanted to see more specific goals; the updated plan lists the action, the timeline, the person(s) responsible and the evidence. A facilitator will be hired next year to help the district create another long range plan for the next 5 - 7 years. American Education Week was November 13th - 17th, visitation days for parents and board members (including members from the town) were Tuesday, November 14th and Thursday November 16th. The district has been negotiating with three different unions, all but one union has settled. Lastly, to highlight process writing, Dr. Scarpetti shared student work with the board members. Dr. Scarpetti and Dr. Russo have visited classrooms when students shared their stories. Dr. Scarpetti wished everyone a Happy Thanksgiving.

Ms. Sierakowski met with the Finance Sub-Committee prior to the BOE meeting and reviewed the expenditures. Overall, the district finances are running fine. As Dr. Scarpetti stated, the principals and department heads have submitted their preliminary budgets for 2018-19. In terms of the CT state budget, our town finance director stated earlier in the year that he would not plan on any of those state dollars until they were in the town's account. The latest out of Hartford is that the Governor is holding back on some of those promised funds. The State had appropriated \$2,250,666 to the town of Orange but is now holding back \$202,583. Ms. Sierakowski will send an update as soon as more details are released. The district started the school year off with major road construction which impacted two bus routes. The original completion date was Thanksgiving, the work was completed last week. The two bus runs that were impacted by the construction will revert back to their original stops next week. The food services staff and the security monitors participated in professional learning on Election Day. The Orange Police Department worked with the security monitors and the food services staff met their required credits for healthy meals and nutritional planning.

Dr. Russo started her report by sharing where the district is with the curriculum mapping process and share the thinking behind the sequence of this month's professional learning and how these sessions prepared key teams for next steps. The key teams are the leadership team, district design teams and school level curriculum design members. The district design team members identify where consistency is required and the school level teams identify where flexibility is necessary for curriculum units. The district is meeting expectations with stage one of unit design and is ready to move to stage 2 work. The focus of stage 2 will be defining conditions of success. The teams learned about creating a format for

***Superintendent's
Report (cont.)***

designing perfectly aligned authentic standards-based assessment items for TRUE standards-based grading. All of the work outlined above will be shared with the Curriculum Sub-Committee members at their next meeting. Professional Learning in writing (context embedded) was held at Turkey Hill the day before Election Day, Peck teachers met today and Race Brook teachers will be meeting tomorrow (November 21st). Process Writing work is very rigorous and complex. There will be one more PDEC meeting in November.

Mrs. Slowik was absent - no report.

Board Business

***2018-19 Student
Calendar***

The proposed 2018-19 student calendar was included in Board Member packets. Also included in their packet was a copy of Amity's 2018-19 student calendar. Amity's calendar was adopted on November 13th. Dr. Scarpetti pointed out to Board Members that minimum school days for professional learning were removed from the calendar. Professional learning will take place during Wednesday's faculty meetings. Mrs. Bunnell asked that Good Friday be identified on the calendar. A motion was made/seconded by Mrs. Hadlock/Mr. Flynn to adopt the calendar as presented. Unanimously approved.

BOE Meeting Time

It was suggested at last month's meeting that board meetings start at 7:00 p.m. instead of 7:30 p.m. The earlier start would allow for more student participation at meetings. A motion was made/seconded by Mr. Ziman/Ms. Riccio to change the meeting time of board meetings from 7:30 p.m. to 7:00 p.m. Unanimously approved.

***Long Range
Planning
Sub-Committee -
Change to Ad-Hoc
Committee***

At last month's meeting, Mrs. Pucillo suggested that the Long Range Planning Sub-Committee be changed to an Ad-Hoc Committee. Moving forward, Long Range Planning will be an Ad-Hoc Committee. Those interested in serving on the Ad-Hoc Committee were asked to notify Marie.

***Ratification -
Administrator's &
Central Office
Agreements ****

These agreements will be discussed/adopted in Executive Session.

***STANDING
COMMITTEES***

***Finance &
Operations -
Ms. Riccio***

Finance & Operations Sub-Committee met prior to tonight's BOE meeting and discussed the expenditures, profit & loss, cafeteria items and 21st Century. Everything is going as planned. Cafeteria numbers continue to maintain a high level of participation at both the student and staff level. 21st Century is doing well and will present during the January meeting. The 21st Century Ad-Hoc Committee plans to meet in December, date TBD.

***Personnel/Policy
Transportation – Mr.
Young***

The sub-committee met on October 30th and discuss some of the topics on tonight's agenda. The committee discussed the implementation, the scope, the impact of the Food & Wellness policy. Contract negotiations continued.

***Building & Grounds
/ Safety & Security –
Mr. Young***

Committee has been focused on the Capital Improvement projects. Everything else seems to be in order. Wishing Mr. Taylor, Security Monitor at Turkey Hill a speedy recovery.

***Curriculum /
Instruction /
Technology - Mrs.
Browe***

Committee met on October 30th, committee is excited to learn that the 1st graders have already had a training session on Smithsonian program that was purchased over the summer. The first graders were really really excited about the program. Sub-Committee will meet on Monday, November 27th.

***21st Century Ad-Hoc
- Ms. Riccio***

Ad-Hoc committee will meet this month - nothing further to report.

***ACES Report - Ms.
Riccio***

ACES continues to strengthen their fiscal position, enrollment numbers are holding steady, even increasing at some schools. The ACES Foundation will be holding a celebration in March, funds raised will help ACES students with different activities. Anyone interested in seeing the brochure should contact Ms. Riccio. The bids for the construction of Leeder Hill School have been coming in lower than anticipated, construction will begin in early December. ACES is also working on their 2018-19 budget. ACES is working with other districts on a health insurance consortium. If town and board are interested in joining the consortium, ACES will do the analysis to see if the district would save money. Transportation costs will remain the same, tuition rates have increased slightly.

Vice-Chairman Cap informed the Board Members that a group photo will be taken prior to the December BOE meeting (website needs to be updated).

Adjourn

Motion to adjourn into Executive Session was made by Ms. Riccio and seconded by Mr. Ziman. No discussion. Unanimous vote to adjourn into Executive Session at 8:33 PM. Dr. Scarpetti was invited into Executive Session.

Dr. Scarpetti provided an overview of the Administrators Agreement and Central Office Agreements.

Motion to exit Executive session was made by Susan Riccio, 2nd by Kim Browe
All in Favor – Unanimous, Opposed - none, Abstain - none
Out of Executive Session at 9:04 PM

Return to Regular Session at 9:05 PM

Motion to ratify the Administrators Agreement was made by Betty Hadlock 2nd by Charles Flynn. All in Favor - Unanimous, Opposed - none, Abstain -none

Motion to ratify the Central Office Agreement was made by Betty Hadlock, 2nd
Charles Flynn, All in Favor - Unanimous, Opposed - none, Abstain -none
Motion to adjourn 11/20/2017 BOE meeting 9:18 PM was made by Kim Browe
2nd Mary Welander, All in Favor – Unanimous, Opposed - none, Abstain -none

Executive Session Minutes respectfully submitted by Susan Riccio.\

INFORMATIONAL – Next meeting – **Monday, December 18, 2017** at 7:00
p.m. in the Upstairs Conference Room located in the BOE Offices.

Respectfully submitted,
Marie Acampora